



Canvas Training Schedule

Spring 2018

SWC's Canvas Basics

These 90-minute, hands-on sessions will introduce you to some of the great things you can do with Canvas! Take Part 1 and Part 2 together or on different days, in a face-to-face or online format.

If you will be taking DEFT, taking Canvas Basics first is strongly recommended to help you acclimate to the Canvas environment, where you will be building elements of an online or hybrid course. The Canvas Basics series is also ideal for faculty who will use Canvas to web-enhance their face-to-face courses.

Canvas Basics, Part 1

Get to know Canvas! Create an instructor profile, customize your dashboard and notifications, and take a tour of the Canvas Inbox and Calendar. Next, we will explore course design features in Canvas and discuss how to structure weekly modules to maximize student success. Lastly, you'll learn where to find guidance and support resources whenever you need them.

- Saturday, Jan. 20, 9:00-10:30 a.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Monday, Jan. 22, 9:00-10:30 a.m., L242B
- Friday, Feb. 2, 10:00-11:30 a.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Wednesday, Feb. 21, 1:00 p.m.-2:30 p.m., L242B
- Saturday, Mar. 10, 10:00-11:30 a.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Thursday, Apr. 5, 9:00-10:30 a.m., L242B
- Friday, May 18, 1:00-2:30 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

Canvas Basics, Part 2

Try out announcements, discussions, and quizzes, and then learn about the many options for presenting content using Canvas pages. Our last stop in this session will be a brief introduction to assignment options and grading.

- Saturday, Jan. 20, 10:30 a.m.-12:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Monday, Jan. 22, 10:30 a.m.-12:00 p.m., L242B
- Friday, Feb. 2, 11:30 a.m.-1:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Wednesday, Feb. 21, 2:30-4:00 p.m., L242B
- Saturday, Mar. 10, 11:30 a.m.-1:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Thursday, Apr. 5, 10:30 a.m.-12:00 p.m., L242B
- Friday, May 18, 2:30-4:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

Archiving Blackboard Courses & Migrating to Canvas

Learn how to export your Blackboard courses, store the archive files, and import Blackboard materials into Canvas. We cover the import/export process, migration recommendations, pitfalls to avoid, and best practices to get your courses up and running quickly.

- Friday, Feb. 9, 10:00 a.m.-12:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Tuesday, Mar. 6, 3:00-5:00 p.m., L347B
- Saturday, May 12, 10:00 a.m.-12:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Thursday, May 24, 2:00-4:00 p.m., L347B

Teaching in Canvas: Beyond the Basics

These one-hour sessions will help you make your Canvas course sparkle, and they will also save you time! **Please complete Canvas Basics 1 & 2 before enrolling in these more advanced sessions.**

Creating Content in Canvas

Learn how to make the most of the flexibility of Canvas pages. Create and duplicate pages, use headings to increase readability, and build links to web pages and course pages. We will also explore options for teaching with images and videos to make your pages really pop!

- Wednesday, Feb. 7, 3:00-4:00 p.m., L347B
- Tuesday, Feb. 13, 12:00-1:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

Bringing Content into Canvas

In this session, we will focus on ways to integrate existing content into your Canvas course. Explore how to upload and manage files, set documents to open in preview mode, and embed multimedia for a seamless student experience. Bonus: learn how to import course and page templates!

- Wednesday, Feb. 7, 4:00-5:00 p.m., L347B
- Tuesday, Feb. 13, 1:00-2:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

New Features in Canvas

Drop by to hear about new tools and features in Canvas. We will explore recent additions like Roll Call Attendance, the accessibility checker, rubric enhancements, and new gradebook options. We may even take a sneak peek at features that are in development.

- Thursday, Feb. 15, 1:00-2:00 p.m., L347B
- Wednesday, Feb. 28, 12:00-1:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

Canvas Community, Commons, and Subscription Training

The Canvas Community is a great place to connect with fellow educators, propose and support new Canvas feature ideas, and learn about all things Canvas. As we take a stroll through the community, we will discuss how you can use the Commons and the CCC group to share resources and strategies. We will also walk through how you can access SWC's unlimited buffet of Canvas-facilitated online training!

- Thursday, Feb. 15, 2:00-3:00 p.m., L347B
- Wednesday, Feb. 28, 1:00-2:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

Assignments, Rubrics, and VeriCite

Learn how you can use Canvas tools to assign essays, projects, and more . . . and then quickly evaluate student submissions using a custom rubric. After you create a rubric, take it for a test drive by using the built-in Test Student feature to submit an assignment for grading. Our last stop will be Vericite, plagiarism detection software integrated into Canvas courses.

- Friday, Mar. 9, 2:00-3:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Friday, Mar. 16, 9:00-10:00 a.m., L347B

Focus on Feedback: SpeedGrader and Audio/Video Feedback

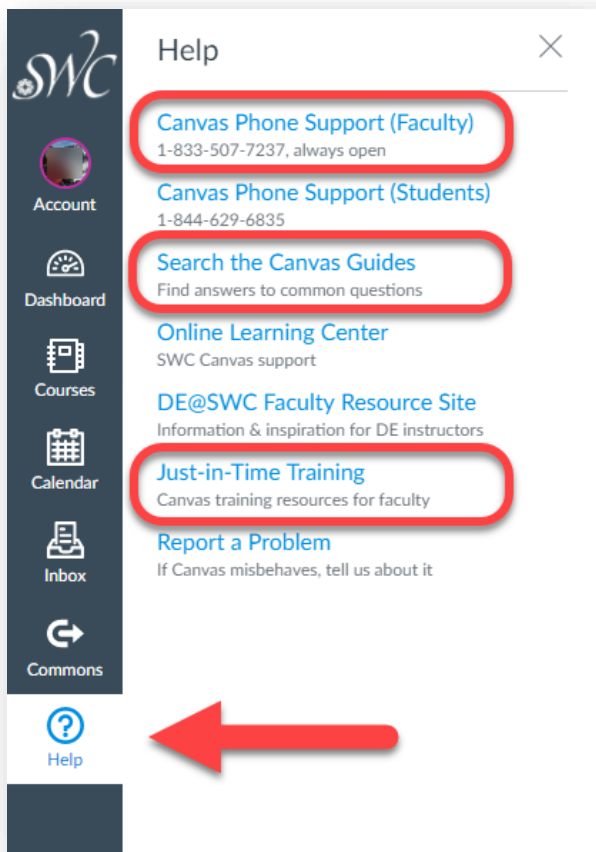
Canvas offers an array of tools for providing rich feedback on student work. Discover how to use SpeedGrader to annotate papers, quickly fill out rubrics, and provide comments in text, audio, and video format. Tired of typing? Try the speech-to-text tool!

- Friday, Mar. 9, 3:00-4:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Friday, Mar. 16, 10:00-11:00 a.m., L347B

Sign Up Now!

Reserve your spot for training events in [My Learning Plan](#). Flex credit is available.

- On-campus events: Space is limited! Be sure to sign up to hold your spot.
- Online events: If you are new to ConferZoom, check out the Participants' Guide on [ConferZoom's website](#) to get an overview before joining your first session.



On-Demand Canvas Support

Get your questions answered around the clock!

- ✓ Call SWC's Canvas support, open 24/7: 1-833-507-7237.
- ✓ Search the Canvas Guides for annotated instructions and videos on a wide range of Canvas topics.
- ✓ Explore our Canvas Just-in-Time Training resource site to find training videos, guides, and other nifty resources.

Free Online Training by Canvas

Our subscription to Instructure's Canvas Training allows you to participate in an *unlimited* number of webinars taught by Canvas staff—for free!

They are offered throughout the day and throughout the year, so there is sure to be a time that works for you.

See the [Canvas Subscription Training](#) page of the DE@SWC website for registration details and training schedules.

