



# Canvas Training Schedule

Fall 2019

## Canvas Basics Boot Camp

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This 3-hour, hands-on session will introduce you to some of the great things you can do with Canvas! The first portion will tour Canvas, introducing participants to the Canvas interface and settings options. The second portion is the hands-on apply and try!

If you will be taking DEFT, Canvas Basics Boot Camp is strongly recommended to help you acclimate to the Canvas environment, where you will be building elements of an online or hybrid course. Our Boot Camp is also ideal for faculty who want to use Canvas to web-enhance their face-to-face courses.

- Friday, Aug. 30, 1:00-4:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Wed., Sept. 25, 1:00-4:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>
- Friday, Dec. 6, 9:00-12:00 p.m., L347B

## Teaching in Canvas: Beyond the Basics

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These one-hour sessions will help you make your Canvas course sparkle, and they will also save you time! Sessions are paired together for a double feature if you wish. **If you are new to Canvas, please complete Canvas Basics Boot Camp before registering for these more advanced sessions.**

### The Canvas Gradebook: Setup, Key Features, and Need-to-Know

This gradebook boot camp will teach you how to set up your gradebook in Canvas and introduce you to key features and options, including how to handle missed assignments, weighted grades, muting assignments, and bulk messaging students who meet certain criteria. Bring your questions!

- Thursday, Sept. 5, 12:00-1:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

### Spiffy Grading with SpeedGrader (Including Audio/Video Feedback)

Canvas offers an array of tools for providing rich feedback on student work. Discover how to use SpeedGrader to annotate papers, quickly fill out rubrics, and provide comments in text, audio, and video format. Tired of typing? Try the speech-to-text tool!

- Thursday, Sept. 5, 1:00-2:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

## Course Communication Counts!

What does “regular effective contact” mean when using Canvas? Learn more about how Announcements, Inbox, Calendar, Discussions, SpeedGrader, Inline Chat, and the Gradebook can facilitate instructor-initiated communication in a course.

- Friday, Sept. 27, 2:00-3:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

## Look! New Features in Canvas

Drop by to hear about new tools and features in Canvas. Learn a few handy new tricks!

- Friday, Sept. 27, 3:00-4:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

## From Drab to Fab: Pages and Modules

Learn how to make the most of your Canvas Pages and Modules. Pages are the bread and butter of a Canvas course, so we'll review the importance of page setup (headers, images, and embedding media). We'll also demonstrate how to leverage Modules with sound module construction, taking release settings like the lock, prerequisite, and requirement features into consideration as well.

- Thursday, Oct. 10, 2:00-3:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

## Become a Quiz Master

Go beyond the basics to learn about all that Canvas Quizzes have to offer, including creating question blocks and using question banks to rotate and randomize quiz questions for students. We'll learn about quiz moderation, such as how to give extra time or attempts to students, as well as explore the Analysis Report, what to do when you need to update a question/response after the exam has been deployed, and “fudge points.”

- Thursday, Oct. 10, 3:00-4:00 p.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

## Design Assignments and Discussions that Engage Students

In this assessment workshop, we'll take a deep dive into Assignments and Discussions, keeping an eye on producing quality assessments via clear activity setup and directions, as well as learning what various settings do. We will also cover the role the Assignments Index plays in setting up your gradebook in Canvas.

- Friday, Nov. 8, 9:00-10:00 a.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>

## Canvas Rubrics Rock!

Canvas rubrics let you save time when evaluating student submissions, and they help students ensure that they are meeting your expectations before they submit their work. Win-win! In this workshop, you will learn how to find existing rubrics and create your own, for both discussions and assignments. Then we will take your rubric for a test drive by submitting an assignment as a student and then grading it. We will also discuss options like grading ranges and non-scoring rubrics.

- Friday, Nov. 8, 10:00-11:00 a.m., online in ConferZoom: <https://cccconfer.zoom.us/my/swctrain>



# NEW! Mini-Series Mondays!

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Join us for our new series of micro-trainings this Fall 2019. In Mini-Series Mondays, each 30-minute Mini-Series session will focus on a “theme of the week” to help you make strides in developing or upgrading your Canvas courses. Grab a snack, sit back, and power down your Monday afternoons learning about a new tool or instructional approach in Canvas that we hope will enrich your SWC Canvas courses.

All Mini-Series sessions are 3:00-3:30 p.m., held online in ConferZoom:

<https://cccconfer.zoom.us/my/swctrain>

## Mini-Series Lineup:

### September 9: Trends in Online Instruction

Check in about the latest online best practices and common barriers to student success where technology is concerned.

### September 16: The Value of Video

Learn why course tours, syllabus reviews, weekly intro videos, video directions, and video feedback make such a big impact on student success.

### September 23: What Equity Means in your Canvas Course

Have you been pondering how equity practices can be implemented with Canvas? We'll show you a few ways you can “equitize” your class.

### September 30: Content Enhancement

This is the “drab to fab” makeover your students have been waiting for in terms of how Canvas course pages and activities are designed.

### October 7: Peer-to-Peer Interaction Ideas

Collaboration and group work are common workplace practices, so get your students used to working with others now in your course activities. These strategies also meet the new Title 5 requirements for student-to-student interaction.

### October 14: The Importance of Student Check-ins

Regular effective contact comes in several shapes and forms, so learn how to be an “influencer” with your students throughout the school term.

## Continue the Mini-Series Monday conversation in Canvas!

We'll provide a course join code at the start of each session so that you can access archives, sample resources, and discussions where faculty can chat more about how they might apply the “theme of the week” in their Canvas courses.

## Sign Up Now!

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Reserve your spot for training events in [My Learning Plan](#). Flex credit is available.

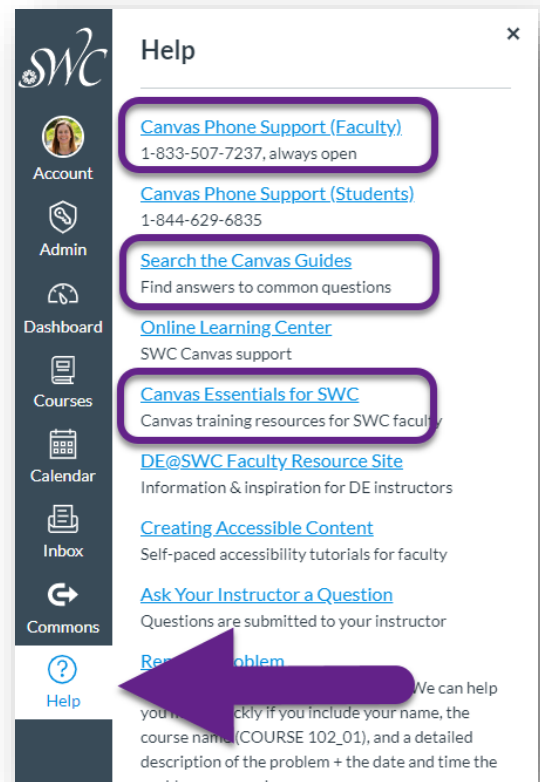
- On-campus events: Space is limited! Be sure to sign up to hold your spot. If you don't see an on-campus option, contact the OLC about arranging one: [onlinelearning@swccd.edu](mailto:onlinelearning@swccd.edu).
- Online events: If you are new to ConferZoom, check out the Participants' Guide on [ConferZoom's website](#) to get an overview before joining your first session.

## On-Demand Canvas Support

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Get your questions answered around the clock!

- ✓ Call SWC's Canvas faculty support, open 24/7: 1-833-507-7237.
- ✓ Search the Canvas Guides for annotated instructions and videos on a wide range of Canvas topics.
- ✓ Explore our Canvas Essentials resource site to find training videos, guides, and other nifty resources.



## Can•Innovate 2019: 10/25/19

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Join your CCC colleagues for a day of learning and inspiration!

This FREE online conference in ConferZoom “will spotlight emerging, creative practices shared by CCC faculty, staff, and administrators across our 114 colleges.” See @ONE’s [Can•Innovate](#) page for details.

For flex credit, submit a My Learning Plan individual proposal in advance; @ONE will verify attendance.